



Managing Director’s authorisation:

A handwritten signature in black ink that reads "Patrick W Dae".

Effective date: 30 July 2018

TABLE OF CONTENTS

- 1. PURPOSE 2
- 2. RESPONSIBILITY..... 2
- 3. DEFINITIONS AND ACRONYMS 2
- 4. RISK CATEGORY 2
- 5. RELEVANT DOCUMENTATION 2
- 6. PUBLICATION 2
- 7. BACKGROUND 2
- 8. POLICY 3
 - 8.1 Indemnities and insurance for officials 3
 - 8.2 Responsibilities 4
- 9. ATTACHMENTS..... 4

1. PURPOSE

This policy defines the responsibilities for insurance for all aspects of FRDC's operations.

2. RESPONSIBILITY

Responsibility for this policy resides with Manager Corporate Services.

3. DEFINITIONS AND ACRONYMS

Definitions - follow link to [Definitions](#)

Acronyms – follow link to [Acronyms and Abbreviations](#)

4. RISK CATEGORY

This policy covers the following risk categories

Reputation	Financial	Research	Operational	People	Compliance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

5. RELEVANT DOCUMENTATION

This section contains links to internally and externally facing documents – access to internally facing documents is restricted to FRDC employees.

Relevant documentation	Document location or web address
Internal	
Calendar procedure	NEMO-29-1150
Insurance procedure	NEMO-29-1100
Workplace Health and Safety (WHS) procedure	NEMO-17443-203
External	
Comcare Workers Compensation Scheme	Comcare Scheme
Comcover General Insurance	Comcover Statement of Cover
Primary Industries Research and Development Act 1989 (PIRD Act)	PIRD Act
Safety, Rehabilitation and Compensation Act 1988.	Safety, Rehabilitation and Compensation Act 1988.
Taxation administration Act 1953	Taxation Administration

6. PUBLICATION

This policy is to be made available on the FRDC website.

This policy is to be made available on the directors site.

7. BACKGROUND

The FRDC is an Australian Government statutory corporation, and is required to have adequate insurance cover to protect employees, directors and the FRDC itself.

The FRDC is required by the Commonwealth Government's self-insurance provisions to use Comcover for its insurance needs. Comcover's confidentiality requirements prohibit the release of information on the nature and limits of liabilities covered and the amount of contribution paid. The rural RD&E corporations work cooperatively to ensure that

Comcover's policies are competitive, in terms of coverage and risk, with those of private insurers.

The FRDC is required to use the Commonwealth Government's Comcare for its workers' compensation. The *Safety, Rehabilitation and Compensation (SRC) Act 1988* (provides rehabilitation and workers' compensation to employees covered by the scheme for a work related injury. A copy of the SRC Act is available on The Federal Register of Legislation website (refer [Relevant documentation](#)).

The FRDC evaluates its risk within a comprehensive risk management framework.

8. POLICY

The FRDC will, as far as is reasonably possible, insure against identified insurable risks.

8.1 Indemnities and insurance for officials

Consistent with section Clause 13 of the Public Governance, Performance and Accountability (PGPA) Act 2013 the term "officials" means:

- (1) *Each Commonwealth entity has officials.
Officials of Commonwealth entities (other than listed entities)*
- (2) *An **official** of a Commonwealth entity (other than a listed entity) is a person who is in, or forms part of, the entity.*
- (3) *Without limiting subsection (2), an **official** of a Commonwealth entity (other than a listed entity) includes:*
 - (a) *a person who is, or is a member of, the accountable authority of the entity;
or*
 - (b) *a person who is an officer, employee or member of the entity; or*
 - (c) *a person, or a person in a class, prescribed by an Act or the rules to be an official of the entity.*

The FRDC will indemnify its directors (a person who is, or is a member of, the accountable authority of the entity) to the maximum extent legally available within the constraints of the PGPA Act.

PGPA Rule – Section 23 – Insurance obtained by corporate Commonwealth entities restricts corporate Commonwealth entities from insuring officials of the entity against liabilities relating to breach of duty. This section is made for section 62 of the Act.

- 1) *A corporate Commonwealth entity must not insure an official of the entity against a liability (other than one for legal costs) arising out of:*
 - (a) *conduct involving a wilful breach of duty, arising at common law, in equity or under the finance law (other than section 27 or 28 of the Act), in relation to the entity; or*
 - (b) *a contravention of section 27 or 28 of the Act (which deal with the duties of officials in relation to use of position and use of information).*
- (2) *Anything that purports to insure a person against, or exempt a person from, a liability is void to the extent that it contravenes this section.*

These premiums, if such insurance is available, may be paid by directors individually.

8.2 Responsibilities

The General Manager Business and the Manager Corporate Services will review the risks and sums insured annually (review starts in March and ends in July) with the FRDC's insurance broker. As per the Comcover insurable risks options provided annually, insurance cover will be purchased for:

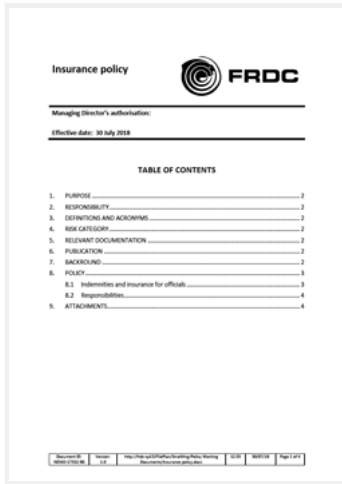
- General Liability
- Professional Indemnity
- Directors and Officers Liability
- Property
- Property in Transit
- Fraud
- Business Interruption
- Motor Vehicle – Comprehensive
- Personal Accident
- Travel Outside Country
- Personal Effects and Travel Inside Country

Other risks may also be insured against, subject to assessment of the risk exposure and premium.

The General Manager Business and the Manager Corporate Services will provide Comcare with salary and employee information for their assessment of FRDCs workers' compensation coverage, as per the timeline schedule in the Insurance Procedure (refer [Relevant documentation](#)).

9. ATTACHMENTS

#	Description
1	Not applicable



Insurance policy

Adobe Sign Document History

30/07/2018

Created:	30/07/2018
By:	Tanya Corcoran (Tanya.Corcoran@frdc.com.au)
Status:	Signed
Transaction ID:	CBJCHBCAABAACOMWK44yORTxypFwDsx3ntpV_c35TBDh

"Insurance policy" History

-  Document created by Tanya Corcoran (Tanya.Corcoran@frdc.com.au)
30/07/2018 - 13:07:16 GMT+10- IP address: 220.233.142.2
-  Document emailed to Patrick Hone (PATRICK.HONE@FRDC.COM.AU) for signature
30/07/2018 - 13:08:22 GMT+10
-  Document viewed by Patrick Hone (PATRICK.HONE@FRDC.COM.AU)
30/07/2018 - 13:10:41 GMT+10- IP address: 59.167.88.200
-  Document e-signed by Patrick Hone (PATRICK.HONE@FRDC.COM.AU)
Signature Date: 30/07/2018 - 13:11:02 GMT+10 - Time Source: server- IP address: 59.167.88.200
-  Signed document emailed to Tanya Corcoran (Tanya.Corcoran@frdc.com.au) and Patrick Hone (PATRICK.HONE@FRDC.COM.AU)
30/07/2018 - 13:11:02 GMT+10